Tioga City Commission

March 17, 2014

Minutes

Commissioners Present: Germundson, McClelland, Davidson, and Goldade

Commissioners Absent: Spivey

Visitors Present: Cecile Krimm, Tanya Weflen, Rich Zakrajsek, Harlan Engberg, Ben Johnson, Melissa Koch, Travis Wittman, Desiree Hanson, Amanda Mosser, Maxine Shannon (Raise Your Paws Animal Rescue), Karen Hawkinson, Kirk Hawkinson, Ethyl Papineau, Paul Wallick (WHPacific), Dave Coble – CVL Consultants.

The regular meeting of the Tioga City Commission was called to order at 7:00 pm by President Germundson at Tioga City Hall.

McClelland made a motion and Goldade seconded to dispense the readings of the March 3, 2014 minutes. Being no errors or omissions the minutes were approved as submitted. All voted aye. Motion carried.

Commissioners Reports:

Davidson made a motion that Tanya Weflen be approved for a 12 week maternity leave. McClelland made a second motion. All voted aye, motion carried.

McClelland mentioned that the landfill location can no longer hold concrete and the City is no longer accepting concrete for both commercial and residential at this time.

Public Input:

Discussion was held on the upcoming location near the dam for the Demolition Derby. McClelland encouraged for the location to be staked out and the commissioners can go view it and make a decision at a later time.

Old Business:

Maxine Shannon from Raise Your Paws Animal Rescue asked the commissioners to consider donating or leasing the pound location for local rescue and if the current city hall building project would affect the building they are utilizing. Germundson indicated that the pound doesn’t suit the master plan in the heart of downtown. Discussion was held on possible locations and recommendations of looking into grant funding and Tioga fund options for non-profit company.

Discussion was held on the new city shop. McClelland provided a drawing of the site plan located in same location as the old city shop and estimated that they could have completed by first of the year and cost of the project would estimate around 4 million. Goldade made a motion to move forward with the project and bid proposals for the new city shop. Davidson made a second. All voted aye, motion carried.

New Business:

Paul Wallick from WH Pacific gave a presentation and provided materials of the services provided by WH Pacific. McClelland made a motion to approve North Dakota Insurance Reserve renewals for the City of Tioga for General Liability, Commercial Auto Liability, and Equipment Coverage for a total cost of $36,118.00. Goldade made a second motion. All voted aye, motion carried.

Melissa Koch gave an EDC update that included mention of a possible new business developer that includes an Italian restaurant, research on grants for non-profit organizations, new daycare hoping to open second week of April, new visitor guide utilizing the Tourism Board funding, mention of a possible community recreational center, housing options that might meet Housing Incentive Fund requirements, and the importance of reducing the RV parks within the city limits.

McClelland made a motion to approve a special permit for the Model Tavern for the Farm Festival building on April 12th for the Pool Charity Ball. Davidson made a second motion. All voted aye, motion carried. Goldade made a motion to approve a Tioga Fund application for the Tioga After Graduation Party. McClelland made a second motion. All voted aye, motion carried.

Discussion was held on Cashwise requesting to place a 50 ft high sign. Currently there is no sign ordinance in place but the city is in the process of developing one. Commissioners agreed they wouldn’t like to see one higher than 40 feet high. Germundson indicated he would like to know the concrete location before deciding on the sign. Rich Zakrajsek presented a few contractor licenses that included: Class A contractor license for Felix Ramos. Goldade made the motion to approve, McClelland seconded that motion. All voted aye, motion carried. Consolidate Construction - McClelland made the motion and Goldade seconded the motion to approve. All voted aye, motion carried. Corrpro Companies – McClelland made the motion to approve, Goldade seconded that motion. All voted aye , motion carried.

Discussion was held on the 2014 Wastewater project managed by city engineer, Harlan Engberg. Goldade made a motion to allow for advertising of the bid on April 2nd, 9th, and 16th in the Tioga Tribune and indicating that opening bids can take place on April 30th, 2014 starting at 2pm. McClelland made a second motion. There will be three different schedules to chose from. They are hoping to start the project sometime in May or June. Harlan Engberg also indicated thought considering a 2.5% loan over 10 years from the Clean Water State Revolving Fund would be worth considering and would like to work with Julie Ramos Lagos to submit an application for a loan. McClelland made a motion to approve application to SRF Funding. Goldade made a second motion. All voted aye, motion carried. There was also discussion on the NDDOT grant as it could possibly assist in paving all the truck routes and quiet zone projects. McClelland made the motion to approve proceeding with the NDDOT grant application. Goldade made a second motion. All voted aye, motion carried. Discussion was also held on the next Oil Impact grant regarding Infrastructure and there will be additional information provided on April 7, 2014 meeting.

McClelland made a motion to approve March bills, Davidson made a second motion. All voted aye, motion carried.

Ben Johnson provided a resolution for a new fireworks ordinance. McClelland made a motion to approve readings of the ordinance. Davidson made a second. All voted aye, motion carried. Ben Johnson will continue to work on an updated liquor license and signage ordinance. McClelland made a motion to approve the signing of the Guttormson deed that included the updated radio station land. Goldade made a second. All voted aye, motion carried. McClelland made a motion to approve assessment cost and proposal from AE2S. Davidson made a second motion. All voted aye, motion carried.

Resolution No.2014-1

THE FOLLOWING IS THE PROPOSED RESOLUTION TO AMEND ARTICLE 5 SECTION 4.0505 OF THE CITY OF TIOGA ORDINANCES.

ARTICLE 5 SECTION 4.0505 AS AMEND SHALL READ.

No person, firm, or corporation shall offer fireworks for sale in the City of Tioga, Williams County, North Dakota, to individuals at retail before the twenty-seventh (27th) day of June and after the fifth (5th) day of July in any calendar year and December twenty-sixth (26) through January first (1). No person, firm, or corporation shall offer fireworks for sale unless such person, firm, or corporation has operated a retail business wherein merchandise assessed by the City of Tioga taxing authorities on April first (1st) in the year immediately preceding the fireworks sale.

No person shall sell any of the permissible fireworks enumerated in Section 23-15-01 of the N.D.C.C to any person under the age of twelve (12) years.

Being no further business the meeting adjourned at 8:36 pm.

Nathan Germundson Julie N. Ramos Lagos,

President, Tioga City Commission City Auditor