**CITY OF TIOGA**

Planning & Zoning Commission Meeting Minutes

November 10, 2015

A meeting of the Planning & Zoning Commission of the City of Tioga was called to order at 6:30 p.m. on Tuesday, November 10, 2015, at the Tioga City Hall, by President of the Planning & Zoning Commission Dan Larson.

PRESENT: President Dan Larson, Planning & Zoning Commission Members, Don Zacharias, Barry Ramberg, Eli Auger, and Tioga Deputy Auditor Desiree Hanson.

ABSENT: Travis Wittman

Guest: Wayne Knutson, Kevin Czarnecki, Roxy Uhlich, Jared Wright, and Antonio Conti

**Minutes:** Zacharias made a motion to approve the October 14, 2015 minutes contingent on Hanson adding the ordinance revision page that is missing, second by Auger. Roll call: Ayes: Zacharias, Ramberg, Auger, and Larson

**Modifications/Approval of Agenda:**

**New Business**

**Dennis Rehak** – Conditional Use Permit Renewal for 1 year for Boots & Smith (Dennis Rehak) to allow for temporary office trailers

**Auger made motion to approve the renewal of a Conditional Use Permit application for Dennis Rehak for 1 year to allow temporary office trailers, second by Ramberg.** **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**Kathleen Neset –** Conditional Use Permit Renewal for 2 trailers for temporary housing for employees for a period of 1 year. Zacharias made a motion to approve the renewal for one year; second by Auger. **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**Emprise Group –** Conditional Use Permit Renewal for temporary housing for a period of 2 years. Ramberg stated they approve 2 years at the county, if there is a problem you can revoke the permit. Larson stated it started out as 2 years; however the City decided to change to 1 year a couple years ago. Czarnecki stated they do not allow unruliness and they have a caretaker to watch over property. Ramberg made a motion to approve for 1 year; second by Zacharias. **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**Wayne Knutson (Acme Trucking)** – Conditional Use Permit Renewal for 6 units for temporary housing. Knutson stated the city went over his property about a year ago without an easement so doesn’t have water yet but is working with the city to get everything straightened out. Knutson does not have the units there now but anticipates in the future he could and will be hooked up to water and sewer when that issue has been resolved.

**Zacharias made a motion to approve for one year; second by Auger. Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**Wayne Knutson (GS Solutions – Jared Wright)-** Conditional Use Permit Renewal for 15 housing units. Auger made a motion to accept for 1 year; second by Ramberg. **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**City of Tioga (Rice Lake Construction)**– Waste Water Treatment Plant - Zacharias made a motion to table for lack of information and no representation; second by Auger. **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**City of Tioga – (Landmark Structues) Water Tower** - Ramberg made a motion to table for lack of information and no representation; second by Zacharias. **Call: Ayes; Auger, Zacharias, Ramberg, Larson**

Ordinance Addition/Deletion Recommendation:

The Planning and Zoning board discussed accessory uses and structures and residential accessory buildings. Antonio Contio from Ackerman Estvold worked with the Planning and Zoning board to make the recommendation for ordinance changes to the City Commission. These changes would need to go through Attorney Ben Johnson to be rewritten before go to City Commission. The ordinance that contained garbage totes was tabled until more research could be done. The changes that are being sent to Mr Johnson are as follows:



Larson asked if one or two of the board members would be interested in volunteering to look through updated plat checklist as the previous plat that was approved by the Planning and Zoning board came back from Williams County with many items entered incorrectly and the engineers for the project had taken directly from our checklist. Larson and Ramberg volunteered to research and bring their findings to the board. Ramberg stated he would stop in and talk to the recorder’s office after the county commissioners meeting and get some insight on the issues. **Auger made a motion to nominate Ramberg and Larson to work on this project, second by Zacharias. Call: Ayes; Auger, Zacharias, Ramberg, Larson**

**With no further business Larson made a motion to adjourn the meeting at 9:12 p.m, second by Auger. Roll Call: Auger, Ramberg, Zacharias, Larson.**

The next regular meeting of the Planning & Zoning is scheduled for December 16, 2015 at 5:30 p.m., to be held at the Tioga City Hall.

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 Dan Larson, President of the City Planning & Zoning

ATTEST:

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Desiree Hanson, Deputy Auditor