**Tioga Fund Application Form**

**Community Development**

Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Use of funds:

 \_\_\_\_\_\_\_\_\_\_\_\_ Capital Improvement

 \_\_\_\_\_\_\_\_\_\_\_\_ Annual Event

 \_\_\_\_\_\_\_\_\_\_\_\_ Special Event

 \_\_\_\_\_\_\_\_\_\_\_\_ Operating Expenses

 \_\_\_\_\_\_\_\_\_\_\_\_ Other – Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Funding Sources:

 Tioga Fund $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 TOTAL $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach the following:

1. Detailed description of the project.
2. Description of how this project will improve the community.
3. List other organizations supporting this project.
4. List principle participants.
5. Description of how this project will have an economic impact on the local economy.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section I**

**Community Improvement**

The general purpose of Community Improvement Funding is to improve the quality of life in the Tioga area. The local quality of life effects the performance of existing businesses and is an important factor in retaining our present population and attracting new business and people to the area.

The Community Improvement funds will provide resources to organizations that are working to create, improve and strengthen the quality of life by enhancing job development through cultural, historical, recreational, educational, health/fitness and social/ethnic activities in our trade area.

# Eligible uses

Grants are available for non-profit organizations for:

 Capital improvements

 Programs and special events

 Operating expenses

Grants to for-profit organizations are only eligible under special circumstances where it can be shown that the activity overwhelmingly meets the purposes of the fund.

# Ineligible uses

No project will be funded that will allow unfair competition with existing projects or organizations. The Tioga Fund Committee will make such determination.

Restructuring of existing debt will not be considered.

## Community Improvement Application Process

1. The applicant will obtain an application form at the Tioga City Hall.
2. The completed application, with attachments, will be returned to the Tioga City Hall. Incomplete applications may cause the decision on the project to be delayed until the application is completed.
3. The completed application, with attachments, will be distributed to the members of the Tioga Fund Committee.
4. In approximately one week, a meeting of the Tioga Fund Committee will be held to discuss the application. At that time the applicant may give a presentation to the committee.
5. If the Tioga Fund Committee recommends approval, the application will be forwarded to the Tioga City Commission. The applicant will be advised of the date and time of the commission meeting that will consider the committee’s recommendation.
6. If the Tioga Fund Committee recommends disapproval the application will be returned to the applicant with written comments concerning the recommendation.
7. The Tioga Fund Committee may table a decision pending further information or assistance from an outside consultant.